



*The HPG
Co-Chair and
Vice Co-Chair
Elections*

The HPG elects its
Community leaders through a
closed ballot election among
voting members (that is, the
HPG Community
Representatives) only.

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HPG Co-Chair

Requirements: The Community Co-Chair should:

- Possess strong communication skills and have a thorough understanding of the group's function.
- Have served at least one year on the HPG
- Be able to guide the members of the HPG through the planning process
- Seek and use input from HPG members to determine the best agenda for each meeting, coordinate subcommittee work and reports, represent the HPG to the public, and manage any HPG conflict and/or dissent.

Expectations

The main role of the Community Co-Chair is to plan and run HPG meetings and business, keeping the HPG on-target with all its planning goals.

The Co-Chair usually commits several hours per month outside of HPG meetings. In addition to meeting planning and collaboration with the Division, Steering Committee, and HPCP, this could include HPG-related emails, events, webinars, or conference calls and other coordination.

The Co-Chair serves a 2-year term and can run for reelection as long as they are a member in good standing.

HPG Co-Chair

HPG Protocols Responsibilities:

- Guide the members of the HPG through the planning process and facilitate the community planning process (i.e. lead meetings)
- assist in developing and enforcing HPG policies
- seek input from HPG members to determine an agenda for each meeting
- Coordinate subcommittee and work group output and reports
- represent the HPG to the public
- manage HPG conflict and dissent.

HPG Co-Chair

Questions?

Comments from Past Co-Chairs?

NOMINATIONS!

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HPG Vice Co-Chair

Requirements: The Vice Community Co-Chair should:

- Possess strong communication skills and have a thorough understanding of the group's function.
- Have served at least one year on the HPG
- Seek and use input from HPG members
- Support the planning process
- Shadow the HPG Co-Chair

If the Community Co-Chair position is vacated before the end of the current term, the Vice Community Co-Chair will ascend into the vacant position through the end of the current term.

Responsibilities

Responsibilities of the Community Vice Co-Chair include:

- learning the roles and responsibilities they could need to undertake as Co-Chair
- filling in for the current Co-Chair if they are unable to attend an HPG meeting
- serving as a member of the HPG's Steering Committee
- Support the operations of the HPG

The Vice Community Co-Chair is elected to a two-year (2) term and can run for reelection if they are a member in good standing.

HPG Vice Community Co-Chair

Questions?

Comments from Past Co-Chairs?

NOMINATIONS!