

Pennsylvania HIV Planning Group Meeting Feedback

The Pennsylvania HIV Planning Group held a July meeting. Members provided feedback on successes, areas for improvement, and recommendations for future meetings. This summary outlines key points and suggestions for enhancing group effectiveness.

R by Rebecca Flaherty



Meeting Successes

1 Conversational Café

The presentation was highly praised. Participants were excited about future regional visits.

2 Technological Improvements

The Pitt team's tech aspects impressed attendees.

3 Informative Presentations

Dr. Ho's presentation on the Pitt's Men Study was well-received.



Areas for Improvement

Board Interactions

Disrespectful and disruptive behavior was noted during discussions.

Meeting Etiquette

Side conversations and device usage during important discussions were problematic.

Voting Process

Members were often absent during crucial voting times.



Leadership Concerns



1

Co-chair Absences

Frequent absences of the co-chair disrupted meetings and compromised group work.

2

Leadership Expectations

The group should refocus on co-chair duties and responsibilities.

Meeting Dynamics

Device Usage

The no-devices rule at the table was not enforced.

Side Conversations

Members had sidebars away from the table during group discussions.

Virtual Participation

Virtual participants felt left out during team-building activities.



Recommendations for Future Meetings



Facilitation

Use a facilitator to guide meetings and mediators for interpersonal issues.



Role Clarity

Provide clear understanding of HPG's purpose, function, and decision-making ability.

Additional Suggestions

1

Division Intervention

The Division should intervene more to maintain order during meetings.

2

Conversation Café Model

Use this model for the upcoming townhall instead of an open forum.

3

Professional Conduct

Emphasize expectations for respectful expression of differing opinions.



Next Steps

Review feedback

Implement changes

Clarify roles

Improve meeting structure

Enhance leadership

Foster respectful environment



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